

**FORT WAYNE DUPLICATE BRIDGE CLUB
STANDING RULES**

1. BOARD ELECTIONS

The election of new board members will be conducted by means determined by the board, with results to be concluded by the first Wednesday in December of the current year. Only club members who have paid their dues for the current year or the next year are eligible to vote.

2. DIRECTOR

When a director asks a player to play in the game to complete a movement, that player as well as the Director will play free of charge.

3. DUES

To secure a membership, an individual will pay his/her dues to the Treasurer, Secretary, Director, or other assigned person. Numbered membership cards will be issued and the member's name and card number will be recorded on the membership roll.

4. NOMINATING COMMITTEE

No more than one member of the Board may serve on the Nominating Committee.

5. ELECTION OF BOARD MEMBERS

The board shall select a board member (not running for a new term) to chair the Election Committee, assisted by two club members (not on or running for the board) of his/her choice to handle early voting, absentee voting, and the annual election held in December. They will inform the President of the names of the newly elected Board members whose term will begin on January 1. The President will announce the winners after the election.

6. PLAYING FEES

The playing fee will be five dollars (\$5.00) per person.

7. FEES PAID TO BOARD MEMBERS, DIRECTORS, E-COMMUNICATIONS MANAGER, AND CLUB MANAGER

- a. The Secretary shall be paid forty dollars (\$40.00) per month for services performed. Also, the Secretary shall have a revolving fund of twenty-five dollars (\$25.00) to carry on correspondence (business, remembrance, etc.) of the Association.
- b. The Treasurer shall be paid seventy-five dollars (\$75.00) per month for services performed.

- c. Directors shall be paid forty-five dollars (\$45.00) per session and an additional five dollars (\$5.00) per full or partial table over nine (9). They will also receive an additional ten dollars (\$10.00) for directing both an Open and a 0-499er game while serving as a guaranteed partner.
- d. The E-communications Manager shall be paid sixty dollars (\$60.00) per month for services performed.
- e. The Club Manager shall be paid one hundred (\$100.00) dollars per month for services performed.

8. FEES FROM PROPRIETARY CLUBS

All proprietary clubs shall pay a space rental fee of \$4.50 per half table per session plus all ACBL fees to the FWDBA Treasurer by 10th of the following month. The FWDBA will send in the monthly reports and will pay all fees for all clubs to the ACBL.

9. FREE GAMES

- a. A new player may play one time without charge. A new player is defined as one who has not played previously at a FWDBA club game.
- b. If a player is called to play to fill out a movement, or to play with a player who has no partner, that player will play free. Other free plays may be approved by the Board.

10. MEETINGS OF THE BOARD

The Board shall meet once a month. The Club Manager shall serve as a non-voting ex-officio member of the Board. Board meetings and any special meetings shall be open to all members of the FWDBA and shall be held, whenever possible, at the Bridge Center.

11. PROTEST PERIOD AND SCORING CORRECTIONS

The allowable period for protesting a ruling or procedure at a FWDBA game will end thirty (30) minutes after the conclusion of the game. Any scoring correction must be requested within twenty-four (24) hours of the original posting of game results to the ACBL website.

12. CONVENTIONS

The FWDBA games shall be open to the use of any conventions listed on the ACBL Open Chart with exceptions determined by the Board.

13. FACILITY USE

Facilities may only be used with the approval of the Board.

14. CANCELED GAMES

There will be no game on Thanksgiving and on Christmas. Games may also be canceled by the director for inclement weather or other reasons.

15. ZERO TOLERANCE

The ACBL-approved Zero Tolerance Policy will be enforced at all FWDBA games. Improper behavior may result in discipline by the Club up to and including suspension from all Club activities.

16. MIKE AND ANNAMARIE BONAHOOM AWARD

The Mike and Annamarie Bonahoom Award is presented annually to the FWDBC member(s) who has gone above and beyond in contributing to the FWDBC. The awardee is chosen by a majority vote of the current board.

17. EMAIL VOTES BY THE BOARD

a. Request for a vote by email may be initiated by the board president or board secretary, in either case with prior review by the other. Ordinarily this person will second the motion. If a board member wishes to initiate a vote, he/she may do it through either of these officers, who may second the motion or make sure the initiator has found a second. Requests for email votes should be initiated only when it is important to make a decision before the next board meeting.

b. The email subject line must state: "Request for email vote on [subject matter of the motion]"

c. The body of the email must include:

(1) A statement that "I [or name of initiator if not the sender] move and [name of another board member] seconds that the FWDBC board approve [clear statement of what is being moved, time of start and ending if appropriate, and financial implications if any]". Reasons for recommending the action will also usually be given.

(2) A request that board members vote "yes," "no," or "abstain" within three days of the date of the email by responding "Reply All" to the sender of the request.

d. The outcome will be official when at least a quorum of board members (which is also a majority of board members) votes in favor of, or against, the motion. In case of a tie, the board president may cast the deciding ballot.

e. When the outcome is known, it will be conveyed by email to all board members. The outcome and process will also be read into the minutes of the next board meeting.

18. BOARD MEMBER SPENDING AUTHORIZATION

Any voting board member is authorized to spend up to \$300 annually for routine and necessary expenses for the operation of the facility without prior board approval.

19. PAUL KNEPPER BRIDGE ACADEMY

The Fort Wayne Duplicate Bridge Association sponsors the Paul Knepper Bridge Academy (PKBA) for the purpose of teaching the game of bridge to interested people and recruiting new members to the Fort Wayne Duplicate Bridge Club. The Board president nominates, for Board approval, the director of the PKBA, who is responsible for its organization and operation. The PKBA is responsible for its funding, with the following caveats: 1) the PKBA Director is authorized to receive and expend PKBA monies; 2) The Director will provide monthly summaries to be included in the Treasurer's report and will provide detailed income and expense data for the Association annual audit; 3) Solicitation of funds from club members is subject to Board approval.